

Application for Employment

VisionWay Christian School
1124 N. Webster St.
Taylorville, IL 62568
217-824-6722

Our school exists to provide a distinctive, biblically based education in a nurturing environment through which students are instilled with godly character, inspired to excel, and prepared for a life of enduring commitment to Christ. The school recruits, hires, trains, assigns personnel, promotes, and compensates employees without regard to race, color, national origin, age, sex, or disability. All employment decisions are made on the basis of merit and job requirements. We realize that the key to a successful Christian school is its staff. We are seeking applicants who are professionally qualified, who really love children, and who, by the pattern of their lives, are Christian role models (Luke 6:40).

Please print. Each question should be answered fully and accurately. In reading and answering the following questions, be aware that none of the questions are intended to imply illegal preferences or discrimination based on non-job-related information. Please attach a copy of your résumé if you have one.

A. Applicant's Name and Address

Last name _____ First name _____ Middle initial ____

Current address:

Street address _____

City State Zip

Phone: Days (____) _____ Evenings (____) _____

Cell phone (____) _____ E-mail _____

B. Position Desired

Position, or positions, applying for _____

Full time Part time Temporary Summer Available when? _____

Application date ___/___/___ Application received by: Walk-in Mail E-mail Fax
 Internet

Expected earnings: \$ _____

How did you learn about our school? _____

Why do you wish to work here? _____

C. School Statement of Faith

As a Christian organization, we require all of our employees to be practicing Christians. Please carefully read the school's statement of faith.

- The school accepts without reservation Jesus Christ as the divine Son of God and acknowledges His leadership as head of the church in all things. (Colossians 1:15-20)
- We accept the Bible to be the divinely inspired Word of God and the only infallible rule of faith and practice for all Christians. (2 Timothy 3:16-17; 2 Peter 1:21; 3:2)
- We believe that Christ lived a sinless life and shed His blood on a cross as a sacrifice for the sins of the world. (Hebrews 4:12-16; 9:11-14)
- We believe that Christ rose bodily from the dead, ascended to heaven, and will personally return to power and glory. (Acts 1:9-11; 1 Cor. 15:20-26; 1 Thess. 4:13-18)
- We believe that salvation is by God's grace. One must believe Jesus is Lord and Christ (Acts 16:31), repent and turn to God (Acts 3:19), confess Jesus as Lord of your life (Romans 10:9), be baptized in the name of Christ (Acts 2:38), and live according to God's will (1 John 3:10). Each person is accepted and sustained by one's active, obedient faith in Christ as absolute Lord. (Matt. 10:32-33; Ephesians 2:8-10; Acts 2:37-39; James 2:14-16, Revelation 2:10)
- We believe the Holy Spirit indwells in all those who have accepted salvation through Jesus Christ and the He gives them the desire and power to live a holy life. (Acts 2:38; Romans 8:5-11)

Do you agree with the statement of faith? Yes No If no, please explain.

Please share your personal testimony or experience about God: _____

Name and location of local church you attend: _____

With what regularity have you attended during the past twelve months?

If you become employed by our school, you are joining a ministry that has high expectations of all its employees. All staff members have a ministry position and must demonstrate the life of Christ in their everyday living to our students, their parents, and fellow employees. Since it is the school's mission to train and equip children to be followers of Jesus Christ, we require all of our employees to be Christian role models in their lives, both on and off the job (Luke 6:40).

D. Employment Experience

Please start with your current or most recent employer and work backward. Former employers *will* be contacted for references.

1. Job title _____

Dates of employment _____

Employer _____

Address _____

Supervisor's name and phone number (____) _____

Reason for leaving _____

Hourly rate/salary _____

Work performed _____

What date may we contact current employer? _____

2. Job title _____

Dates of employment _____

Employer _____

Address _____

Supervisor's name and phone number (____) _____

Reason for leaving _____

Hourly rate/salary _____

Work performed _____

What date may we contact current employer? _____

3. Job title _____

Dates of employment _____

Employer _____

Address _____

Supervisor's name and phone number (____) _____

Reason for leaving _____

Hourly rate/salary _____

Work performed _____

What date may we contact current employer? _____

E. Educational and Professional Training

Name and location (city, state) of last high school attended	Diploma received?
Name and location (city, state) of business school, trade school, college, or university attended	Type of certificate, diploma, or degree: BA, MA, other

F. Personal References

List the names of three people who are not related to you and who have a definite knowledge of your qualifications and character. Please include at least one previous employer and your current pastor.

Name and complete address	Phone	Position or relationship to you

Special skills

- First aid certification
- CPR certification
- CDL license
- Other _____

If you desire, you may list any additional qualifications, skills, experiences, or interests:

Are you authorized to work in the United States? ___ YES ___ NO

Have you been convicted of a crime other than a minor traffic violation? (You are not required to report whether you have a sealed/expunged conviction or arrest.) ___ YES ___ NO

If yes, please explain

H. Applicant's Statement

I hereby certify that I have not knowingly withheld any information that might adversely affect my chances for employment, and that the facts set forth in this application process are true and complete to the best of my knowledge.

I authorize VisionWay Christian School to thoroughly interview the primary references that I have listed, any secondary references mentioned through interviews with primary references, or other individuals who know me and have knowledge regarding my testimony and work record. I also authorize the school to thoroughly investigate my work records and evaluations, my educational preparation, and other matters related to my suitability for the position.

I authorize references and my former employers to disclose to the school any and all employment records, performance reviews, letters, reports, and other information related to my life and employment, without giving me prior notice of such disclosure. In addition, I hereby release the school, my former employers, references, and all other parties from any and all claims, demands, or liabilities arising out of or in any way related to such investigation or disclosure. I waive the right to ever personally view any references.

I authorize the school to conduct a criminal records check. I understand and agree that any offer of employment that I may receive from the school is conditioned upon the receipt of background information, including criminal background information. The school may refuse employment or terminate conditional employment if the school deems any background information unfavorable or that it could reflect adversely on the school or on me as a Christian role model.

I understand that this application for employment is valid for no more than 120 days. After that, I must resubmit an application in order to be considered for positions at this school.

Do you understand that this is an application for at-will employment? Yes No

I certify that I have carefully read and do understand the above statements.

Applicant signature

Date